



Stollery Women's Network (SWN) advisory and sub-committee member nomination process

Each year, the Stollery Women's Network (SWN) advisory committee recruits new members to replace retiring members from the Stollery Women's Network advisory and its sub-committees.

Our nomination process is designed to manage the expectations of our volunteers and ensure our committees balance the skills we need to support our initiatives.

We value applicants with a diverse range of skills, experiences and competencies, and welcome applications from racialized persons/persons of colour, Indigenous Peoples, persons living with disabilities, 2SLGBTQIA+ persons and others who may contribute to the further diversification of ideas.

Advisory and committee structure

We offer our committee members rewarding and meaningful volunteer experiences that include participating in a grass-roots advocacy movement for a standalone children's hospital, supporting fund- and friend-raising events, and in-person volunteer opportunities.

Our advisory members establish and oversee the SWN yearly strategic initiatives, while our sub-committees support Foundation-managed and community-based events and initiatives.

Time expectations

SWN advisory and sub-committee members serve a two-year term with the potential of a one-year extension to their term. (**Terms are subject to committee member turnover, and/or event/initiative commitments*) Advisory members attend 1.5-

hour monthly meetings as well as one annual strategic planning session (3 hours). Sub-committee members attend their own committee meetings as required. Additional commitments include attending fund- and friend-raising events hosted by SWN.

Meetings are held both virtually and in-person in Edmonton. SWN advisory and sub-committee members can expect to spend a minimum of 40-50 hours annually, in addition to any additional volunteer opportunities that might be of interest.

Support and fundraising expectations

Our purpose is to help expand the Foundation's network of supporters, a group that is passionate about advancing specialized children's physical and mental health care. We serve as ambassadors and advocates in our communities, working to raise awareness about Foundation initiatives and to help advocate for a new Stollery Children's Hospital. We volunteer at various events that support Stollery kids and their families. Through the SWN wellness event and community networking opportunities, we help raise funds that support programs, equipment, research and training to advance children's health.

There is an expectation that SWN advisory and sub-committee members will attend events, introduce people to the network and assist in seeking support for our events.

Recruitment process

Those interested in becoming a member of the SWN advisory or a sub-committee must complete the application form located on the SWN webpage on the committee opportunity [tab](#). Candidates are asked to submit a personal CV or resume as well as a letter of intent explaining their interest to the SWN program director. Shortlisted candidates may be asked to complete a skill-set checklist to help identify the skills they bring to the network.

We value and acknowledge all applicants. Based on the needs of the positions available, as well as the availability of volunteer positions, we will select candidates, taking into consideration their expertise, knowledge of the industry, areas of inclusiveness and diversity, connectivity to the Hospital and the Foundation as well as past volunteerism.

Timing of recruitment

Candidate recruitment begins in March, with terms beginning in September every year. The SWN program director and member(s) of the advisory will evaluate applications and interview selected candidates. New committee member orientation is held in the summer.